

FAVERSHAM COMMUNITY LAND TRUST LIMITED (“the Society”)

PROXY FORM for the Annual General Meeting to be held at 7.00pm Tuesday 15th September 2020

This form must be completed in manuscript (not typed) by the voting member assigning the proxy and be delivered to the Society by no later than 7pm Friday 11th September 2020
Please see notes overleaf

1 APPOINT YOUR REPRESENTATIVE

I hereby appoint the **Chair of the Meeting** to serve as my proxy **OR**:

Name of Proxy

to exercise all or any of my rights to attend, speak and vote on my behalf at the Special General Meeting of Faversham Community Land Trust Limited to be held on Tuesday 15th September 2020.

2 VOTE OPTION

A) To vote for all the resolutions below, use the “*quick vote*” option by simply putting an “X” in the box opposite and go straight to section 3.



B) Alternatively, you can vote for each resolution individually, by placing an 'X' in the appropriate boxes below. Please see notes overleaf regarding “voting directions”.

OFFICER NOMINATIONS:	
To elect Claire Martin as Chairman	
To elect Susan Bayford as Treasurer	
To elect Louise Bareham as Secretary	

3 PLEASE COMPLETE, SIGN AND DATE

Member’s Name (Please print).....
Address.....
.....
Signature.....Date

Notes

Form of proxy

As a member of the Faversham Community Land Trust Limited ("the Society") you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Society. You can only appoint a proxy using the procedures set out in these notes.

Failure by the member to sign the form and complete all sections by hand will invalidate the proxy.

Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.

Appointment

A proxy does not need to be a member of the Society but must attend the meeting to represent you. If you wish to appoint a proxy other than the chair of the meeting, insert their full name where indicated. If you leave this space blank, the chair of the meeting will be appointed your proxy. Where you appoint as your proxy someone other than the chair, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the chair and give them the relevant instructions directly.

Voting directions

To direct your proxy how to vote on the resolutions mark the appropriate box with an "X". If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting, including a motion to adjourn.

Returning your form of proxy

To appoint a proxy using this form, the form must be:

Completed and signed; and

Sent by post or hand delivered to Louise Bareham, Secretary of Faversham Community Land Trust Limited c/o 12 Market Place Faversham ME13 7AE to arrive by 7pm Monday 23 September 2019. Alternatively, a scanned copy of the completed form may be emailed to favershamcommunitylandtrust@gmail.com to arrive by 7pm Monday 23rd September 2019.

Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.

Changing proxy instructions

Shareholders may change proxy instructions by submitting a new proxy appointment using the methods set out above. Note that the cut-off time for receipt of proxy appointments and all other requirements also apply in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.

Where you have appointed a proxy using the hard-copy proxy form and would like to change the instructions using another hard-copy proxy form, please contact Louise Bareham, Secretary of Faversham Community Land Trust Limited 12 Market Place Faversham Kent ME13 7AE.

If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

Termination of proxy appointment

A shareholder may change a proxy instruction but to do so you will need to inform the Society in writing by either:

Sending a signed hard-copy notice clearly stating your intention to revoke your proxy appointment to the Society. Any power of attorney or any other authority under which the revocation notice is signed (or a duly certified copy of such power or authority) must be included with the revocation notice.

The revocation notice must be received by the Society no later than the start of the meeting.

If you attempt to revoke your proxy appointment but the revocation is received after the time specified, your original proxy appointment will remain valid unless you attend the meeting and vote in person.